



GC WOMEN UNIVERSITY SIALKOT

Office of the Purchase Officer

Tel# 052-9250649

Ref. No: GCWU/SKT/PO/19/08.

Date : 06-09-2019

TENDER FORM FOR PURCHASE OF STATIONARY ITEMS

TENDER OPEN DATE 02-10-2019 TIME 12:00 PM

NOTE:

- Vendors must quote their rates on the company letter pad / tender form according to the specifications. Hand written quoted rates will not be accepted.
- The Procurement will be in accordance with the rules 38(1) (Single stage – one envelope procedure) of Punjab Procurement rules 2014.
- Estimated Price: **3.02 Million**
- Evaluation criteria as per PPRA Rule-2014.

SR.#	NAME OF ITEM	QTY.	PRICE WITH TAX
1	Ball Point Blue (1x10) Dollar Clipper or Equivalent	600-Pkt	
2	Ball Point Black (1x10) Dollar Clipper or Equivalent	150-Pkt	
3	Ball Point Red (1x10) Dollar Clipper or Equivalent	50-Pkt	
4	Ball Point Green (1x10) Dollar or Equivalent	10-Pkt	
5	Correction Pen (Fluid)	40-Nos	
6	White Board Marker Blue (1x12) Dollar or Equivalent	380-Pkt	
7	White Board Marker Black (1x12) Dollar or Equivalent	380-Pkt	
8	Duster Cloth	100-Nos	
9	Duster Foam	60-Nos	
10	Highlighter Yellow (Dollar or Equivalent)	450-Nos	
11	Highlighter Pink (Dollar or Equivalent)	160-Nos	
12	Led Pencil (1x12) Goldfish or Equivalent	155-Pkt	
13	Binding Sheets A4 Size	6412-Nos	
14	Binding Sheets Legal Size	200-Nos	
15	Binding Tape 1"	10-Roll	
16	Binding Tape 2"	400-Roll	
17	Binding Tape 3"	150-Roll	
18	Scotch Tape 1"	12-Nos	
19	Packing Tape 3"	80-Nos	
20	Simple Register (150 Page)	10-Nos	
23	Attendance Register Staff (150 Pages)	10-Nos	
27	Stapler 24x6 (Opal or Equivalent)	100-Nos	
28	Stapler Heavy Duty (Opal or Equivalent)	2-Nos	
29	Stapler Pin 24 x6 (Dollar or Equivalent)	500-Pkt	
30	Stapler Pin 23x13	20-Pkt	
31	Stapler Pin 23x24	15-Pkt	
32	Stapler Pin Remover (Dollar or Equivalent)	35-Nos	
33	Common Pin	20-Pkt	
34	Paper Clip 3mm	34-Pkt	
35	Thumb Pin	34-Pkt	
36	Punch Machine Single	20-Nos	
37	Punch Machine Double	15-Nos	



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38	Punch Machine Heavy Duty	5-Nos	
39	Post-it-Pad 1"x2" (Annexure) yellow, pink, green	400-Nos	
40	Paper Cutter	20-Nos	
41	Scissors	10-Nos	
42	Eraser (Pelican or Equivalent)	62-Nos	
43	Sharpener Steel (Dux or Equivalent)	49-Nos	
44	Tissue paper	300-Nos	
45	Tissue Roll (Toilet Roll)	30-Nos	
46	Gum Stick 21 gram	600-Nos	
47	Gum Large	24-Nos	
48	Paper Weight	6-Nos	
49	Ruler S. Steel 12"	15-Nos	
50	Rubber Band	2-Pkt	
51	Thread Tags	2-Bundle	
52	Rope plastic	110-Bundle	
53	Computer Paper (A-4) 70gm Copymate plus or Equivalent	2350-Ream	
54	Computer Paper (A-4) 80gm AA or Equivalent	50-Ream	
55	Computer Paper Legal Size Copymate Plus or Equivalent	170-Ream	
59	Box File 4" (A-4) Meeran or Equivalent	500-Nos	
61	Flapper With Board	1000-Nos	
62	Flapper without Board	3000-Nos	
63	Tag Small	1000-Pkt	

Purchase Officer
GC Women University,
Sialkot