



# GC WOMEN UNIVERSITY SIALKOT

## Main Procurement & Auction Committee

Tel# 052-9250649

### **TENDER FORM FOR STATIONARY** **TENDER OPEN DATE 08-01-2019 TIME 12:00 PM**

#### NOTE:

- Vendors must quote their rates on the company letter pad / tender form according to the specifications. Hand written quoted rates will not be accepted.
- The Procurement will be in accordance with the rules 38(1) (Single stage – one envelope procedure) of Punjab Procurement rules 2014.

#### **Estimated Cost:-**

1.970 Million

#### **CDR of 2%**

Rs. 39,400/-

SR.#	NAME OF ITEM	QTY.	PRICE WITH GST
1	Paper Ream A4 70 gm	500-Ream	
2	Paper Ream Legal 70 gm	60-Ream	
3	Ball Point Black	30-Box	
4	Ball Point Blue	70-Box	
5	Ball Point Red	70-Box	
6	Ball Point Green	03-Box	
7	Lead Pencil	40-Box	
8	Eraser	09-Box	
9	Sharpener	09-Box	
10	Tissue Box	10-Cotton	
11	Stapler Pin (Standard)	150-Box	
12	Battery Cell	30-Box	
13	Whitener	07-Box	
14	Highlighter	15-Box	
15	Towel	12-Nos	
16	Glue Stick	06-Box	
17	Box File	300-Nos	
18	Binding Sheets	03-Bundle	
19	Binding Tape	60-Nos	
20	Stamp Pad(Blue)	02-Box	
21	Air Freshener	18-Nos	
22	Glass Cleaner	20-Nos	
23	Receiving Register	20-Nos	
24	Drafting Pad Small	500-Nos	
25	Drafting Pad Large	400-Nos	
26	Sticky Note 1”	09-Box	
27	Sticky Note 3”	09-Box	
28	File Tags	15-Box	
29	Board Marker Blue	45-Box	



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30	Board Marker Black	45-Box	
31	Board Marker Red	30-Box	
32	Board Marker Green	15-Box	
33	Colored Pages	16-Ream	
34	Dry Ink Black	70-Box	
35	Dry Ink Blue	70-Box	
36	Dry Ink Red	20-Box	
37	Dry Ink Green	20-Box	
38	Board duster	160-Nos	
39	Stock Register	12-Nos	
40	Dispatch Register	15-Nos	
41	Permanent marker	06-Box	
42	Stapler Small (Standard)	50-Nos	
43	Stapler Large	12-Nos	
44	Transparent tape 1"	30-Nos	
45	Transparent tape 2"	30-Nos	
46	Transparent tape 3"	30-Nos	
47	Paper Tape 1"	50-Nos	
48	Stamp Pad Ink	15-Nos	
49	Paper cutter	15-Nos	
50	Paper Pins	30-Box	
51	Puncher Machine	15-Nos	
52	Mosquito Spray	40-Nos	
53	Common Pins	40-Box	
54	Scale Plastic	30-Nos	
55	Scale Steel	30-Nos	
56	Pin Opener	40-Nos	
57	Envelope A4	1500-Nos	
58	Envelop Letter Size	2500-Nos	
59	Envelop Legal Size	1500-Nos	
60	Binding clips Small	15-Box	
61	Binding clips Large	15-Box	
62	Staff Attendance Register	16-Nos	
63	Scissors Medium	08-Nos	
64	Scissors Large	08-Nos	
65	Notice Board	02-Nos	
66	Thumb Pins	25-Box	
67	Paper Weight	16-Nos	
68	Pen Set/ Table Set	06-Nos	
69	Pen Holders	16-Nos	
70	Hand Wash	16-Nos	
71	Utensil wash liquid	10-Nos	
72	Utensil wash soap	01-Cotton	
73	Utensil wash jali	80-Nos	
74	Utensil wash powder	20-Nos	
75	Face soap	01-Cotton	



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76	Lotion 30 lit/drum	08-Drums	
77	Jharoo	02-Mn	
78	Phool Jharoo	30-Nos	
79	Viper	50-Nos	
80	Dusting cloth	04-Bundle	
81	Surf small packet	02-Bag	
82	Green cloth	02-Bundle	
83	Phenyl	35-Bottle	
84	Office Bell	12-Nos	
85	Gel Pen various qualities Blue	20-Box	
86	Gel Pen various qualities Black	20-Box	
87	Gel Pen various qualities Red	08-Box	
88	Gel Pen various qualities Green	08-Box	
89	Cloth Envelopes	3000-Nos	

**Convener (MPAC)**  
GC Women University,  
Sialkot